First Presbyterian Church

Director of College and Young Adult Ministries

Position Description

Approved: November 27, 2018

Approved: September 1, 2026. (Change to reporting structure and increase to full time)

Non-Exempt

Summary: The Director of College and Young Adult Ministries will develop and oversee a program that includes opportunities for outreach, spiritual growth, Bible teaching and relational community.

Qualifications:

- Must have a mature, deep commitment to Jesus Christ as Lord and Savior, a strong Biblical foundation and exhibit a lifestyle in accordance with Christian values.
- A Bachelor's Degree from an accredited college with 2 years previous experience coordinating programs for youth or young adults
- Strong communication and writing skills

Accountability: This position is supervised by the Family Pastor and accountable to the Session through the Discipleship Committee.

Work Hours: This is a full time position.

Essential Duties and Responsibilities:

- Plan and lead at least 1 weekly meeting that includes relationship-building, prayer, Bible teaching and practical application
- Create a discipleship model that insures participants are being equipped and cared for outside of group meetings (within appropriate boundaries)
- Plan quarterly events that engage participants in outreach and service opportunities
- Plan periodic social events that allow participants to deepen friendships and invite new people
- Facilitate the group's participation in the an annual conference (or a similar event)
- Collaborate with other staff and volunteers at the church to ensure that participants are encouraged and given opportunities to integrate fully into the life of our church

- Create a program to maintain contact with FPC college students who are away at school to encourage their faith journey and update them on ways they can connect to the group when they are back in Lakeland
- Regularly attend weekly worship at FPC and encourage group participants to do the same
- Devote time to developing skills and expanding knowledge of this ministry focus which would include reading, networking with other leaders and attending conference or seminars
- Be aware of and comply with the policies of FPC Lakeland
- Communicate with the congregation regarding ministry developments

Knowledge, Skills and Abilities:
- A thorough knowledge of Bible content and the ability to help others apply that
- knowledge to life
- Ability to communicate effectively with college-aged young adults
- Ability to work collaboratively within a large staff
- Computer skills and the ability to utilize social media platforms for ministry
- Ability to plan, manage and optimize a ministry budget
- Ability to recruit, develop and communicate with volunteers

Performance Review Period: A performance evaluation will be conducted annually by the Family Pastor.